

Terms of Reference for the **SAFEGUARDING GOVERNORS** at Bow Community Primary School

Agreed at the meeting of the full governing board on: 21 September 2021

Review date: September 2022

Name of Safeguarding Governor: Kathryn Tayler

Name of Deputy Safeguarding Governor: Erin Blake

Policies and Documents delegated to the Headteacher through this committee:

- Anti-bullying Policy
- Intimate Care Policy
- Lockdown Procedure
- Safe Touch/Safe Holding Policy

Policies and Documents delegated to this governor:

- Behaviour Policy
- Behaviour Principles
- Child Protection & Safeguarding Policy
- Devon County Council Safeguarding Audit
- E-Safety Policy (TN)
- Exclusion procedures (if not included in Behaviour Policy)
- Remote Learning Policy (TN)
- Safeguarding Policy Appendix 3

Duties which are delegated to these governors:

Note that it is the overall Governing Board that in all cases remains accountable in law and to Ofsted for the exercise of its functions.

In the event of an allegation being made against the Headteacher, the Chair of Governors is the nominated member to be responsible for liaising with the local authority and other agencies.

D Delegated to Governors; report to FGB

R Recommend to Full Governing Board

The Safeguarding Governors will undertake appropriate governor training in order to fully understand their role including, where possible and appropriate, joining relevant staff training to keep updated.	D
To keep the Governing Board up to date with work undertaken by the Safeguarding Governor through regular reports supplied to the clerk to disseminate to the FGB. <i>(To ensure that statutory requirements are met, use the termly safeguarding data collection sheet found on Governance pages of Babcock LDP website.)</i>	D
To ensure that the school appoints a Designated Safeguarding Lead (DSL) for child protection who is a member of the senior leadership team and who has undertaken training in inter-agency working, in addition to child protection training.	D
To ensure that the DSL role is clearly defined in the role holder's job description and the DSL receives refresher training at prescribed intervals.	D
Monitor and ensure that all staff, including temporary staff and volunteers, are provided with the school's safeguarding / child protection policy and staff behaviour policy/code of conduct.	D

To monitor and evaluate the school's application of the agreed child protection policy and procedures, including the staff behaviour policy/code of conduct.	D
To consult with the DSL and recommend policies, including the Child Protection Policy, for review by the FGB, checking that the school has ensured that they are consistent with LSCB and statutory requirements, reviewed annually, cross referenced and made publicly available on the school's website.	R
To monitor and evaluate the school's procedures for dealing with allegations of abuse made against members of staff including allegations made against the Headteacher and allegations against other children. Ensure that these are in line with statutory requirements and are effective.	D
To monitor and evaluate the school's safer recruitment procedures, including statutory checks on staff suitability to work with children and disqualification by association regulations. Ensure these are followed.	D
To monitor the staff training requirements for all staff and volunteers, including the Headteacher and ensure these meet statutory requirements. Check that all staff receive information on induction about the school's safeguarding arrangements, staff behaviour policy or code of conduct and the role of the DSL.	D
Monitor and evaluate the arrangements for child protection training, including staff being regularly updated in line with statutory requirements– 'at least annually' for DSL.	D
Monitor and evaluate how the school ensures pupils are taught about safeguarding, including online, as part of a broad and balanced curriculum.	D
To ensure that the school has met its statutory duties (Section 175/157 Education Act 2002) by completing and returning the annual safeguarding audit to the Local Authority. Ensure that any weaknesses identified are rectified by the school without delay.	D
Prepare an action plan against weaknesses identified in the audit, plus any other areas identified in need of additional attention. Monitor and evaluate this action plan.	R
To ensure that all staff, governors and volunteers have received KCSiE (Keeping Children Safe in Education) statutory guidance.	D
To monitor and evaluate the Single Central Register (SCR) annually and sign it.	D
Online Safety is the responsibility of the Information Security lead, currently Tony Neal.	