

**BOW COMMUNITY PRIMARY SCHOOL**  
**TEACHING AND LEARNING COMMITTEE - NO.3**  
**Minutes 18 June 2020 - 6.00pm - Virtual Meeting via ZOOM**

**Present:** Erin Blake; Anna Fay (Chair); Lesley Hodgson (Head); Anita Jellings; Kathryn Tayler; Megan Heath (Clerk)

**Apologies:** Tamsin Kilner

3.1	Apologies
3.2	Minutes of 27.09.19
3.3	Matters Arising
3.4	T&L Progress
3.5	SRE and RE
3.6	Pupil Behaviour
3.7	PSHE
3.8	SEND
3.9	Equality Act
3.10	Policies 1. Complaints Procedure 2. Unreasonable Complainant
3.11	For FGB
3.12	Communications
3.13	Actions
3.14	Training
	Next Meeting

## **PROCEDURAL**

3.1 **Apologies** received from TK. Agreed and sanctioned.

3.2 **Minutes** 27.09.19 were signed and agreed as an accurate record.

3.3 **Matters arising** from the minutes of 27.09.19

- See 'Summary of Governor Actions' document.
- *Governors asked if there had been any progress made with regards to the school notice board at Bow Garden Centre.*
  - There has not.
  - The plan was to use it to display children's work; news items; governor vacancies; volunteer reader advertisements; etc. This would be updated half termly.

**ACTION: 1. EB to send correspondence to AF, regarding Bow Garden Centre notice board.**

**2. AF to contact Bow Garden Centre and arrange for the board to go ahead.**

## **CURRICULUM AND STANDARDS**

3.4 **T&L Progress**

- The School Development Plan (SDP) has been put on hold due to the COVID situation.
- See 'T&L Report' document. This data shows progress up until the Easter holiday.
- *Governors asked why the 'maths' column has been highlighted.*

- LH explained this is due to this being a key area of focus discussed at the previous meetings. The year 1 and year 2 data has been highlighted for the same reason.
- KS1 reading is difficult to assess for greater depth, due to the levels they read at.
- *Governors asked if there had been any significant improvements.*
  - There has not, but this only represents 2/3 of the year.
- *Governors asked if there can be a link drawn between disadvantaged children and the lower attainment numbers.*
  - LH explained that there cannot. Not every child who has not attained at ARE is classed as disadvantaged, some are SEND.
- There is an announcement due regarding the education catch-up programme tomorrow. This will most likely start in September.
- There is no room in the budget to pay for extra tuition. This will be reliant on a digital platform.
- *Governors asked how the school expects this to pan out.*
  - LH explained how they do not know. They intend to start with a broad assessment in September, using the results to help move forwards.
- The school is currently conducting an assessment for County, based on the results of the March assessments. This is due next week.
- *Governors asked if a summary of finds from this assessment can be delivered at FGB9.*
  - LH stated that it can.
- *Governors asked if the school has an idea of how far behind pupils may currently have slipped based on the pupils who have recently returned to school.*
  - LH explained that this would be hard as some are working at home and others have engaged a lot less.
  - The year 6s have not slipped much.
  - The year 1s have slipped noticeably. This is partly due to it being difficult for parents to adequately teach their curriculum.
  - The keyworker children have slipped. This is largely due to it being hard to teach a class with a vast range of ages and the different days that they are in school
- *Governors asked if the school anticipates some pupils being difficult to bring back.*
  - LH explained that they do expect this. There have been a number of MASH referrals and many pupils not keeping in contact with the school.
  - The school cannot guarantee total safety until there is a vaccine available.
  - As there is currently no guidance, we do not know if the school will be fully open in September and if social distancing will still be in place.
  - The school are planning for potentially being fully open from September.
- *Governors asked what the school plans to do with the SDP.*
  - LH explained that the SDP will not change, but it will be slightly tweaked. The objectives will be rolled over as these are still of great importance and need completing.
  - There are many elements that a child misses out on by not seeing a teacher (eg. having their reading listened to; comprehension tests; understanding).

**ACTION: County assessment data summary to be added to FGB9 agenda.**

### 3.5 SRE and RE

- SRE is taught at the beginning of each half term. Therefore all children have received 2/3 of this years teaching.
- It is not easy for parents to cover this in home schooling. Many are unwilling.
- Due to the manner in which SRE is taught, many children will be covering the parts they missed next year. Teachers may have to tweak their plans to ensure nothing is missed.
- Staff are attending Emotional Wellbeing training at the beginning of the Autumn term.
- RE is being delivered on digital platforms. RE can be easily provided outside the classroom.

### 3.6 Pupil Behaviour

- Currently there are very few problems. Prior to lockdown, any issues were down to a specific few children.
- Within those pupils returning, there has been good pupil engagement.
- There have been no cases of bullying or racism within the school.
- The children are playing with children they normally would not, within their bubbles. They are respecting the new physical boundaries.
- There are many positives to be drawn from this situation. The smaller groups means children are receiving more attention from the teachers and behaviour is generally positive.
- *Governors asked if there was any issues regarding behaviour or bullying prior to COVID.*
  - LH explained that there were no problems during the autumn term. And Nic Forder (seconded head for the spring term) did not report anything concerning to LH during her time.
  - The numbers of logs on CPOMS has increased drastically as every communication with a pupil during the closure is being logged, so that the school has a chronological record of contact.
- *Governors asked about the outcome of the individual risk assessments of the 2 children who may not have been deemed safe to return to school, with the current COVID restrictions.*
  - LH explained that they were both deemed unsafe for return and had been RAG rated red.
- There are increasing numbers of keyworkers contacting the school requesting a place for their children. The school is almost at capacity. A communication is to be sent to parents to inform them of this.
- *Governors questioned whether the school is allowed to refuse a keyworker child, within the government guidelines.*
  - LH explained that she will look into this. Keyworker children should have priority.
  - Other local schools are refusing to take on any more keyworker children.
- *Governors asked if there was space to be able to take on a new bubble and could this be lead by a TA.*
  - LH explained that there was no space, but a bubble can be led by a TA.

- It was discussed that all keyworker children should already have been in school during lockdown. The need for parents to sign a document stating their keyworker status was suggested.

### 3.7 PSHE

- This has been renamed RSHE (Relationship and Sexual Health Education).
- Staff have recently completed virtual training. This has raised awareness of pupils mental health. They have planned activities to help them once they return to school.
- Emotional logic training has been booked. This will provide staff with extra tools with which to support pupils.

## INCLUSION

### 3.8 SEND

- KT's last visit was before the COVID restrictions came into force. The situation is very different now.
- Everything will need reviewing in September.
- The SENDCo's workload has changed, and has increased drastically.
- The SENDCo's extra workload includes: individual risk assessments; recorded telephone and ZOOM conversations; phone calls.
- The SENDCo's extra hours are being paid under COVID expenses.
- KT requested a ZOOM meeting with the SENDCo in order to discuss current problems and offer support.
- KT offered her services as a volunteer from September. She has experience teaching SEND children. She would not be doing this as a governor.

**ACTION: LH to set up a ZOOM meeting between the SENDCo and KT.**

### 3.9 Equality Act

- The school had many assemblies and events planned throughout this term.
- Downs Syndrome Awareness; Black History Month; Martin Luther King; and Deaf Awareness are all subjects that were marked before the COVID situation.
- Staff have been planning various items around equal opportunities and equality. They emphasised the need for the children to discuss these issues and to be able draw their own conclusions.

## COMMUNITY AND PARENT LINKS

### 3.10 Policies

#### 3.10.1 Complaints Procedure; 3.10.2 Unreasonable Complainant

- There are minor changes to the Complaints Procedure, involving changes to contact details.
- There are no changes to the Unreasonable Complainant Policy.

Proposed by AJ. Seconded by KT. Agreed by ALL.

## GOVERNANCE

### 3.11 For FGB

- Details of the Council Pupil Progress Assessment.
- Arrangements for September drawn from tomorrow's government announcement.

### 3.12 **Communications**

- The school are sending out a mini-Bow Times tomorrow. This will include pictures of the pupils and how the school looks now, highlighting the safety measures in place.
- To advertise the Bow Garden Centre notice board to parents.
- Information about the tomorrow's government announcement.

### 3.13 **Actions**

- Actions appear in bold throughout minutes.

### 3.14 **Training**

- KT has complete the online Safer Recruitment Training.
  - This was very good training, and perhaps more comprehensive than the half course KT completed face-to-face before.

**Date of the next meeting** is TBC.